

REQUEST FOR E-MAIL ACCOUNT

RINET and TMS ACCOUNTS ARE PROVIDED AT NO COST TO STAFF MEMBERS WHO FULFILL THE FOLLOWING REQUIREMENTS:

- **Are a current employee of the Newport Public Schools**
- **Have a signed STAFF PERMISSION FORM FOR INTERNET ACCESS on file with the Technology Coordinator of Technology & Media Services**

RINET ACCOUNTS MAY BE USED FOR INTERNET AND E-MAIL ACCESS BOTH AT SCHOOL AND AT HOME.

*****TMS personnel will be assigned a TMS email account. Should you require the need for dial-up internet access from home and choose to use RINET's dial-up service, than a RINET email account will be provided to you. Please note this on this form.**

I HEREBY REQUEST A RINET or TMS E-MAIL ACCOUNT.

FIRST NAME: _____

MIDDLE INITIAL: _____

LAST NAME: _____

SCHOOL(S): _____

POSITION: _____

SIGNATURE: _____ **DATE:** _____

Please sign & return this form to the Technology Department:

Maureen Martin for RINET accounts

Jerry Downing for TMS accounts

Please sign & return the Staff Permission form for Internet Access to:

Fran Eames – Coordinator of Human Resources